



Request for Proposals

Electronic Medical Records System for Residential Treatment Facility, Lignum, VA

ADDENDUM #1 May 31, 2016

Offeror must acknowledge receipt of this and any addendum as stated in the RFP.

The following shall become part of the RFP.

Vendor Question:

RFP Section Reference 15 for Costs on RFP Page #29

This section states “All travel expenses must be included in your final cost.”

Our Travel and Living Expenses will be dependent upon the amount of time and the number of staff Childhelp would require for your implementation. At this time, this is unknown. Would an estimate of travel expenses be acceptable?

Childhelp Response:

Estimated travel expenses are acceptable within plus or minus 15%, entertainment expenses are not reimbursable. Estimated travel & living expense costs must be noted and identified with a clear description, and should have a qualifier of limits. If the vendor identifies travel & living expense as an estimate, the vendor must submit all original receipts of incurred expenses to be reimbursed. The vendor would need to determine their number of staff members and the amount of time needed onsite to complete the implementation cycle segment of their offered solution based on Childhelp’s requirements. For example, if your project implementation plan includes onsite discovery, pilot kick-off training, and end-user/admin training, the vendor should be able to estimate travel and living expenses based on the number of visits, number of vendor staff, and length.

Vendor Question:

RFP Exhibit 1-Functional/ Technical Requirements question # 4 on Page #42

This questions states “System offers an integrated e-Prescribing solution that qualifies for current Medicaid requirements in Virginia.”

I am not aware of any Medicaid requirements in VA or other states pertaining to e-Prescribing. Does this pertain to EHR requirements? Do you have any additional information on this?

Childhelp Response:

Typically, each state has a drug formulary preferred list to use. We prefer an e-Prescribing solution that meets the preferred formulary drug list to prescribe and order for our clients. The State of Virginia has their preferred Medicaid list: <https://www.virginiamedicaidpharmacyservices.com/documents/VAMed-PDL-List-Criteria-20160401a.pdf>.

The State of West Virginia preferred list:

<http://www.dhhr.wv.gov/bms/BMS%20Pharmacy/Pages/Preferred-Drug-List.aspx>